

**ICAR-INDIAN INSTITUTE OF WHEAT AND BARLEY RESEARCH
AGRASAIN MARG
KARNAL-132001**

No: IIWBR/Estt. /2021/Corona/

Dated: May 9, 2021

OFFICE ORDER

This is in continuation with the office order F. No. IIWBR/Estt. /2021/Corona/ dated May 2 and May 5, 2021, it has now been decided to open the IIWBR headquarter, Karnal **with bare minimum and skeletal staff strength** w.e.f. May 10, 2021 with the following conditions:

1. The teaching activities will remain suspended and will only be carried out through online mode.
2. All the staff members who come to join on Monday 10th May 2021 are required to submit an undertaking regarding health of their and family members as per the circular issued by Chairman, RRT. Any outstation movement by the staff or the family member to be brought to the notice of Chairman, RRT/SAO.
3. The staff/family members who were infected with COVID 19 will only be allowed to join the duties after satisfying the SOP for COVID 19 including production of RTPCR negative report and isolation for seven days after recovery.
4. Essential services of the institute like; farm-based research activities, Security service and Estate unit for sanitizations & cleaning will be carried out under supervision of Chairman, RRT with compliance of preventive norms of COVID-19.
5. **All PI's/In-charge of unit/section may carry out only essential activities with bare minimum staff as per their need and also in accordance with the roster finalized earlier including the contractual staff.**
6. During this period, all other officials and staffs who are permitted to work from home are required be available over telephone & electronic means of communications at working hours and are not allowed to leave the HQ. They will also liable to attend the office in view of urgency, if any decided/called by the concerned controlling authority.
7. The general & preventive directive issued by MHA, DoPT, MoA &FW, Government of India & Government of Haryana from time to time, should be strictly followed by all IIWBR officials/staffs.



(GYANENDRA PRATAP SINGH)

Copy to: -

1. All PIs and Head of Regional Stations for information and necessary action
2. PS to DDG (CS)/DS, ICAR for kind information.
3. Chairman, Rapid Response Team, ICAR-IIWBR.
4. Sr. Administrative Officer, IIWBR Karnal.
5. Finance and Accounts Officer, IIWBR, Karnal
6. Shri PHP Verma, Security Incharge
7. Shri Madan Lal, Farm Incharge.
8. In-charge, PME Cell with the request to upload this on IIWBR website
9. Notice Board