



भा.कृ.अनु.प.-भारतीय गेहूँ एवं जौ अनुसंधान संस्थान

पोस्ट बॉक्स 158, अग्रसेन मार्ग, करनाल-132001, भारत

ICAR-Indian Institute of Wheat & Barley Research

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डा. जी.पी. सिंह

निदेशक

Dr. G.P. Singh

Director

No: IIWBR/Esttt./2021/Corona

Dated: May 2, 2021

Office Order

Keeping in view of the spread of COVID 19 virus in Karnal in general and IIWBR campus in particular, **it has decided to extend the closure of the office at Headquarter IIWBR, Karnal, from 3rd May to 5th May 2021.** During the above period only, essential services will be carried out in the ICAR-IIWBR. The Regional Station, Shimla and Seed Research Station, Hisar will function as usual and this officer order does not imply on them.

1. Essential services of the institute like; farm-based research activities, Security service and Estate unit for sanitizations & cleaning will be carried out under supervision of Chairman, RRT with compliance of preventive norms of COVID-19 upto **05/05/2021.**
2. All PIs/In-charge of unit/section may carry out only essential activities with bare minimum staff as per their need.
3. Head of finance may carry out only essential financial activities like; disbursement of salaries, release of payment of time bound & essentially required vouchers and bills, if any with bare minimum staff as per their need.
4. During this period, all other officials and staffs are required to work from home and shall be available over telephone & electronic means of communications at working hours and are not allowed to leave the HQ. They will also liable to attend the office in view of urgency, if any decided/called by the concerned controlling authority.
5. The general & preventive directive issued by MHA, DoPT, MoA&FW & Government of Haryana from time to time, should be strictly followed by all IIWBR officials/staffs,

(GYANENDRA PRATAP SINGH)

Copy to:-

1. All PIs and Head of Regional Stations for information and necessary action
2. PS to DDG (CS)/DS, ICAR for kind information.
3. Chairman, Rapid Response Team, ICAR-IIWBR.
4. Sr. Administrative Officer, IIWBR Karnal.
5. Finance and Accounts Officer, IIWBR, Karnal
6. Shri PHP Verma, Security Incharge
7. Shri Madan Lal, Farm Incharge
8. In-charge, PME Cell with the request to upload this on IIWBR website.

'Healthy Soils Healthy Life'

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